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## Important Recruitment Information for this vacancy

**Job Posting closes: Open Until Filled**

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### Agency Information:

**Office of the State Fire Marshal**

<https://firemarshal.ks.gov/>

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### About the Position: Deputy Boiler Inspector 200668

- **Who can apply:** Anyone
- **Classified/Unclassified Service:** Unclassified
- **Full-Time/Part-Time:** Full-Time
- **Regular/Temporary:** Regular
- **Work Schedule:** Days
- **Eligible to Receive Benefits:** Yes
- **Veterans' Preference Eligible:** Yes

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### Compensation:

- **Annual Salary:** \$41,870.40
- **Hourly Pay Rate:** \$20.13

*\* Salary can vary depending upon education, experience, or qualifications.*

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## Employment Benefits:

- Comprehensive medical, mental, dental, vision, and additional coverage
- Sick & Vacation leave
- Work-Life Balance programs: parental leave, military leave, jury leave, funeral leave
- Paid State Holidays (designated by the Governor annually)
- Fitness Centers in select locations
- Employee discounts with the [STAR Program](#)
- Retirement and deferred compensation programs

[Visit the Employee Benefits page for more information...](#)

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## Position Summary & Responsibilities:

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- The territory that this position covers will include the following counties: Cowley, Chautauqua, Montgomery, Labette, Cherokee, Crawford, Neosho, Wilson, Elk, Greenwood, Woodson, Allen, Bourbon, Coffey, Lyon, Chase, Morris, Marion and McPherson. **Residency within the territory is preferred however; this will be reviewed on a case by case basis.**
  - Within an assigned district of the state, conducts internal and external inspections of high and low pressure boilers and pressure vessels according to the codes established by the National Board of Boiler and Pressure Vessel Inspectors and the Kansas Boiler Safety Act. Makes contact with local and state officials, contractors, installers, owners, users and others. Extensive travel, including overnight is required of this position.
  - Employees at this level exercise minimal latitude in performing the duties of the position. Receives verbal and written instructions; follows the guidelines set forth in federal and state laws, regulations, policies and procedures and division guidelines. Receives guidance from the Prevention Division Chief and Chief Boiler Inspector.
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## Qualifications:

### Minimum Qualifications:

- Have completed courses and training, and have experience in the construction, installation, repair, operation, or inspection of boilers, steam generators, super-heaters, or pressure vessels, which in the aggregate amounts to not less than two years of education, training, and work experience; or have not less than five years' experience in the heating,

ventilation, air conditioning, or plumbing fields related to the installation or repair of boilers or pressure vessels.

- Must have a valid driver's license.

### **Performance Standards:**

- To be successful, the expectation is that a candidate will be able to competently perform the routine tasks of the position with limited supervision within six (6) months of hire date.
- Hold an in-service commission issued by the National Board of Boiler and Pressure Vessel Inspectors or obtain such commission within 12 months after appointment.

### **Pre-employment Requirements:**

- Pre-employment Driver's License check.

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### **Recruiter Contact Information:**

- **Name:** Stacie Creech
- **Email:** [Stacie.Creech@ks.gov](mailto:Stacie.Creech@ks.gov)
- **Phone:** 785-296-0654
- **Mailing Address:** 800 SW Jackson Street, Suite 104, Topeka, Kansas 66612

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### **Job Application Process**

- First **Sign in** or register as a **New User**.
- **Complete or update your contact information** on the Careers> My Contact Information page. \*This information is included on all your job applications.
- **Upload required documents** listed below for the Careers> My Job Applications page. \*This information is included on all your job applications.
- Start your **draft job application**, upload other required documents, and **Submit** when it is complete.
  - Manage your draft and submitted applications on the Careers> My Job Applications page.
- **Check your email** and **My Job Notifications** for written communications from the Recruiter.
  - Email – sent to the Preferred email on the My Contact Information page

- Notifications – view the Careers> My Job Notifications page

**Helpful Resources at [jobs.ks.gov](https://jobs.ks.gov):** “How to Apply for a Job – Instructions” and “How to Search for a Job – Instructions”

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## Required Documents for this Application to be Complete

### Upload these on the Careers - My Job Applications page

- Tax Clearance Certificate
- Transcripts
- DD214 (if you are claiming Veteran’s Preference)

### Upload these on the Attachments step in your Job Application

- Cover Letter
- Resume
- Relevant Certificates

**Helpful Resources at [jobs.ks.gov](https://jobs.ks.gov):** “How, What, & Where do I Upload Documents” and “Save Tax Clearance Certificate as a PDF”

**Kansas Tax Clearance Certificate Required:** Each applicant (even non-residents) applying for a State of Kansas job vacancy must obtain a valid Kansas Certificate of Tax Clearance by accessing the Kansas Department of Revenue's website. A Tax Clearance is a comprehensive tax account review to determine and ensure that an individual's account is compliant with all primary Kansas Tax Laws. A Tax Clearance expires every 90 days. All applicants, including current state employees, are responsible for submitting a valid certificate with all other application materials to the hiring agency. This is in accordance with Executive Order 2004-03. If you need assistance with the tax clearance, please contact 785-296-3199.

[Visit the Tax Clearance site for more information on and where to obtain this Kansas Department of Revenue document.](#)

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## How to Claim Veterans Preference

**Veterans' Preference Eligible (VPE):** Former military personnel or their spouse that have been verified as a "veteran"; under K.S.A. 73-201 will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determine by the hiring manager.

[Learn more about claiming Veteran's Preference](#)

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## **Equal Employment Opportunity**

The State of Kansas is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter.